



To the Parents/Guardians and all students

HOME SCHOOL AGREEMENT **September 2015 - July 2020**

A successful education for your child depends upon a positive partnership between home and school. The agreement below, with which you will already be familiar from the School Brochure, represents the shared commitment of the school, parents and students. By requesting a place at Guilsborough School, parents have agreed to this partnership and we now ask you to confirm this by reading the details below before completing and signing the reply sheet.

In dealing with behaviour issues the school has a variety of consequences that are used, all of which are sanctioned by the Department for Education. We try as much as possible to give notice and communicate with parents however on some occasions this may not be possible. However what is important is that the consequence system in school is managed by school staff and there is a well structured system in place.

The school agrees to:

- Provide a safe, caring and stimulating environment for students to learn and develop as an individual.
- Help all students to progress in all subjects and areas and provide additional opportunities to take part in extra-curricular activities.
- Have high expectations of all students in their work and behaviour.
- Set homework to support learning after school.
- Inform parents of their child's progress and of school life in general.
- Maintain student records on a secure database only for educational purposes within accordance with the Data Protection Act. In addition, Connexions are provided with personal information to enable them to support and advise students about further education and provide career advice.

As parents/guardians, we will:

- Support our child by taking an active interest in his/her learning and progress.
- Ensure our child attends school regularly and punctually.
- Support the school in expecting our child to follow school policies on issues such as behaviour and the use of school computers (full policies will be on the school website and summaries in children's planners).
- Liaise with school staff with regard to the educational progress of our child through attending parents' evenings.
- Contact the school if we have any concerns about our child.
- Support our child in completing homework as stated in the study planner.
- Supply the school with full and accurate personal information about each child in order to enable records to be kept up-dated.
- Ensure our child wears uniform as approved by the school governors.
- Ensure that if we have any concerns or issues regarding their child or Guilsborough School, we will contact the school directly and not discuss these concerns publically eg on social media sites.

As a student, I will:

- Have high expectations of myself and try my hardest.
- Follow staff instructions at all times.
- Support other students in their learning.
- Follow the positive behaviour policy (which is in my planner).
- Wear school uniform with pride and come to school properly equipped for lessons.
- Show respect for other people and their property in school and on the way to and from school.



Student records will be maintained on a secure database for educational purposes only, in accordance with the Data Protection Act. Connexions are provided with information by the school to enable them to give career advice to students.

COMPUTER USE POLICY

Information and Communications Technology (ICT) plays a key role in the education of your child at Guilsborough School. The school has a large number of computers with Internet access. Students will use these within lessons. Computers must be used responsibly according to the school's detailed computer use policy. All students are made aware of this policy and it is displayed in key areas.

Students are encouraged to use and be aware of the safety rules and procedures which regulate use of the ICT resources, including the internet. At Guilsborough School students are allowed access to our curriculum network and the internet and this enables us to use vast resources and to communicate in support of research and education.

The school encourages students to understand that these facilities are for educational purposes and therefore must be used in an appropriate manner. Students are responsible for their behaviour and for their communications within the system. Any breach of the rules will be a disciplinary matter.

- Students know that access to the networked resources is a privilege and that they can make use of the internet in support of studies in all subjects.
- Students must not access, create or display material (images, sounds, text and video) which is likely to cause offence, inconvenience or anxiety to themselves or others.
- All teachers' instructions must be followed carefully.
- Students are encouraged to question information published on the web or contained in emails and not to assume it is true and accurate.
- All usernames and passwords must be kept secret.
- All written communication must be free from racist, sexist, abusive, homophobic or aggressive words and when writing anything it must not cause upset or offence to anyone else as this could give the student and the school a bad name.
- Students must never give out personal information about themselves or anyone else, such as addresses, telephone numbers and private details.
- Students must not respond to unpleasant messages but must immediately inform a member of staff if they are uncomfortable with any messages received. There is an account to which offensive emails can be sent.
- Websites that have offensive, violent or pornographic images must not be accessed at any time. Any such site accessed accidentally must be reported so that they can be blocked.
- Students will respect the privacy of other users' files.
- All incidents that breach the Acceptable Use Policy must be reported immediately to a teacher.
- www.thinkuknow.co.uk is a useful site for help and advice.
- E-safety is important and further advice and guidance can be found at:
 - ❖ www.parentscentre.gov.uk (for parents/carers)
 - ❖ www.ceop.co.uk (for parents/carers/adults)
 - ❖ www.netsmartkids.org (Ages 5-17)
 - ❖ www.digizen.org.uk (for materials from DCSF around the issue of cyberbullying)

Any misuse of computers will result in serious action being taken and students may have access privileges withdrawn. Parents are asked to support us in this policy by signing the pink signature form enclosed. Given the potential dangers of the Internet, students will only be given access with parental consent.

Parents should also be aware that students will have an e-mail address for use within the school. If you have any concerns about this please contact the network office.



CONSENT FOR PHOTOGRAPHY AND IMAGES OF CHILDREN **SEPTEMBER 2015- JULY 2020**

During your child's life at Guilsborough School, we may wish to take photographs of activities that involve your child. The photographs may be used for displays, publications and on a web-site by us, by the Local Education Authority or by local newspapers.

Photography or filming will only take place with the permission of the Headteacher under appropriate supervision. When filming or photography is carried out by the news media, children will only be named if there is a particular reason to do so (e.g. they have won a prize) and their home address will never be given out. Images that might cause embarrassment or distress will not be used nor will images be associated with material on issues that are sensitive.

Before taking any photographs of your child, we need your permission. Please read the statement below and complete the pink signature consent sheet to indicate your permission preference.

I understand that:

- the local media may take images of activities that show the school and children in a positive light, e.g. drama and musical performances, sports and prize giving;
- photographers acting on behalf of the school or Northamptonshire County Council may take images for use in displays, in publications or on a web site;
- embarrassing or distressing images will not be used;
- the images will not be associated with distressing or sensitive issues;
- the school will regularly review and delete unwanted material.

NB There may be events falling outside the normal day to day activities of the school (e.g. sports fixtures, plays, trips) in which pictures of children are requested. If you wish to attend school functions and take photographs of your and other people's children, please take appropriate images, be sensitive to other people and try not to interrupt or disrupt concerts, performances and events. Any images are strictly to be kept for personal or family use and must not be displayed on any social networking sites.

Mrs J Swales
Associate Headteacher