



GUILSBOROUGH ACADEMY

ADMISSIONS POLICY

Policy Name	Admissions
Committee	Curriculum and Student Welfare
Owner	Admissions Officer
Statutory	Yes

Review Date	Date Ratified
February 2017	July 2017

Our Pupil Admission Number is 232.

Places are allocated in the following order:

Pupils with a statement of Special Educational Needs or an EHC Plan which names the Academy as providing appropriate provision and then, if the Academy is oversubscribed, places are allocated in the following order:

1. Children in public care (looked after children) or previously in public care.
2. Pupils who live in the linked area associated with the Academy.
Arthingworth, Buckby Wharf, Clay Coton, Clipston, Cold Ashby, Coton, Cottesbrooke, Crick, East Farndon, East Haddon, Elkington, Great Creaton, Great Oxendon, Guilsborough, Haselbech, Holdenby, Hollowell, Hothorpe, Kelmash, Lilbourne, Long Buckby, Marston Trussel, Naseby, Ravensthorpe, Sibbertoft, Spratton, Stanfondon Avon, Sulby, Teeton, Thornby, Thorpe Lubenham, Watford, Welford, West Haddon, Winwick, Yelvertoft.
3. Pupils who have a brother or sister continuing at the Academy at the time of admission.
4. Pupils attending the designated contributory primary schools and continuing in attendance until the final offer of places is made:
Clipston, Crick, East Haddon, Great Creaton, Guilsborough, Long Buckby, Maidwell, Naseby, Spratton, Welford Sibbertoft and Sulby, West Haddon, Yelvertoft.
5. Children of staff at the school: a) where the member of staff has been employed at the school for one or more years at the time at which the application is made, and/or b) Where the member of staff is recruited to fill a vacant post for which there is demonstrable skill shortage.
6. Other pupils.

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the school using NCC's GIS (geographic information system).

Please note - Parents of students living beyond our designated area will be responsible for arranging transport to and from Guilsborough Academy. There is no capacity on fare-paying buses on contract to the LEA.

Other New Admissions

- If parents are applying to gain a place for their child in any year group, other than Year 7, that is oversubscribed they should initially contact the Local Authority for information and an application pack. Information and an online application form is available on the



Northamptonshire County Council website: www.northamptonshire.gov.uk/admissions An application pack can also be requested via email: admissions@northamptonshire.gov.uk or in writing from Northamptonshire County Council, School Admissions Team, John Dryden House, 8 – 10 The Lakes, Northampton NN4 7DD (tel: 01604 366222).

Appeals

If you have not been successful in gaining a place at Guilsborough, you may appeal the decision. Guilsborough Academy appeals are handled by Northamptonshire County Council. You will find all the information and relevant forms via the following link:

<http://www3.northamptonshire.gov.uk/councilservices/children-families-education/schools-and-education/school-admissions/school-appeals/Pages/default.aspx>

Disabled Students

In accordance with the Equality Act 2010 and the SEND 2014 Code of Practice, Guilsborough Academy's policy ensures that:

- Disabled students will not be treated less favourably, without justification, than their non-disabled peers.
- Reasonable adjustments are made to ensure students who are disabled are not put at a substantial disadvantage in comparison to pupils who are not disabled.
- A long-term Accessibility Action Plan is produced.
- Regular risk assessments are carried out for disabled students.

Transport To and From Academy

Students in Years 7 to 11 who live in the Guilsborough Academy designated catchment area and are more than 2.5 miles from the Academy, qualify for a free bus pass provided by the Local Authority.

Sixth form students may purchase bus passes directly from the LA, currently priced at £600 per annum (A discount is available for students who are on free school meals)

Parents of students living outside the Guilsborough Academy designated area are responsible for arranging transport to and from Academy.

Guilsborough Academy would expect the vast majority of pupils to remain within their normal age group throughout their Academy career. 'Out of Cohort' transfers are only likely to apply in exceptional circumstances where the specific needs of individual pupils require such an arrangement and only with agreement of Local Authority.

Late admission to Primary School

When a child starts at infant of primary school later than normal because of parental wishes they would normally be expected to join their chronological age group.