



GUILSBOROUGH ACADEMY ADMISSIONS FORM

Office Use Only

Date of Admission: Previous/Primary School:
Date Received: Input By: Date:
Bus Route Allocated: House Allocated.....

Our Academy and the Local Authority are required under Data Protection legislation and General Data Protection Regulation to comply with essential good practice in respect of the information collected here and to manage it securely.

General Data Protection Regulation requires that our Academy identify the lawful basis for storing personal data, audit information we hold and take a 'data protection by design and default' approach to personal data. The lawful basis for storing and processing personal data is described in our Privacy Notice.

We request the provision of information requested on this admission form to enable our Academy to contact and communicate with parents and carers, provide information to the Department of Education and Local Authority regarding your child that we have a statutory requirement to provide, and assist the safeguarding and well-being of your child.

It is important that we keep comprehensive and up to date records on our students and their contact information. This is particularly essential in times of an emergency or where a school wide message requires your attention. We there request that any changes to the information provided are notified to use at the earliest opportunity. The individuals who are the subject of the information or who have parental/guardian responsibility are generally entitled to see the information and are encouraged to help keep information up to date. We will provide regular opportunities for you to review and update this information to ensure that it is up-to-date.

CHILD'S DETAILS

NB: LEGAL surname MUST be as it appears on the child's birth certificate. If you wish your child to be known by another name, please indicate in the appropriate box below.

Legal Surname of Child:	Surname by which child is known:	
Forename(s):	Chosen Name:	
Date of Birth:	Sex (M/F):	Tutor group: (to be completed by staff)
Parent / Carer 1 (Priority 1)	Parent / Carer 2 (Priority 2)	
Name:	Name:	
Address:	Address:	
.....	
Post Code:	Post Code:	
Home Telephone:	Home Telephone:	
Mobile Number:	Mobile Number:	
Email contact:	Email contact:	
Please tick if these details are to be used for school correspondence <input type="checkbox"/>	Please tick if these details are to be used for school correspondence <input type="checkbox"/>	
Please tick box if child lives at this address <input type="checkbox"/>	Please tick box if child lives at this address <input type="checkbox"/>	



Doctor's Name: Address of Surgery: Doctor's Telephone number:	Please provide details of any medical information that the academy should know about. Also please provide any relevant information to your child participating in sports fixtures or in PE lessons (continue on a separate sheet if required).
Allergies:	
Dietary Needs:	

Could you please advise whether there is anything in the birth history of this child we need to be aware of? (e.g. premature/low birth weight)

INTERESTS OUTSIDE OF SCHOOL

Please provide details of any interests your child has outside of school (e.g. sports/dance/music), together with the details of any clubs they are members of:

Please turn over



ETHNICITY (to be completed on behalf of ALL children)

The collection of ethnicity based data is becoming increasingly recognised as a means of identifying needs and thus ensuring fair and equal treatment for all. The information you are asked to give below is for educational purposes and will be used only to enhance the provision for all pupils in Northamptonshire Schools.

Please tick the appropriate box:

Ethnic origin of Child

White

- British
- Irish
- Traveller Irish Heritage
- Gypsy/Roma
- Any other white background

Black or Black British

- Caribbean
- Other Black African
- Somali
- Any other Black background

Language (the language normally spoken in the child's home)

- English
- Other, please state below:
.....
- English as a 2nd Language

Origin of Birth:		Nationality:	
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Mixed

- White/Black Caribbean
- White/ Black African
- White /Asian
- Any other mixed background

Chinese

- Chinese

Any other Ethnic Background

- Other Ethnic Group
- Vietnamese

Religion of Child

- Christian
- Hindu
- Jewish
- Muslim
- No religion
- Other religion
- Refused
- Sikh

Asian or Asian British

- Indian
- Pakistani
- Bangladeshi
- Any other Asian background

- I do not wish an ethnic background to be recorded

Information provided by:

- Parent Carer Pupil

MEALS

- Free School Meal School Meal Packed lunch

TRAVEL

- Car Dedicated School Bus Public transport Walk Other, please specify

Signature of Parent/Carer:

Date:

Name (in BLOCK CAPITALS): Title: