

Please refer to the full “Home to School Transport Policy” for further details at: www.northamptonshire.gov.uk

Are you in receipt of any of the following benefits? – **please tick appropriate box(s)**

It is essential that you enclose FULL documentary evidence to support your application. If you fail to send the correct documentary evidence your application will be delayed.

Income Support: - you will need to provide a photocopy of your current Income Support/Universal Credit Book or your original letter, dated within the last six weeks, confirming your award

Or

Employment & Support Allowance (Income Related): - you will need to provide a photocopy of your current Employment & Support Allowance/Universal Credit Book or your original letter, dated within the last six weeks, confirming your award

Or

Income Based Jobseeker’s Allowance: -you will need to provide your original letter, dated within the last six weeks, confirming your award

Or

Support under Part VI of the Immigrations & Asylum Act 1999: - you will need to provide your original Home Office letter, ID card and Post Office receipt for the current weeks NASS payment for Asylum Seeker Status

Or

Working Tax Credits: - families in receipt of the maximum level of Working Tax Credit may also be entitled to free transport. (Recipients of the maximum level of Working Tax Credit will NOT have a ‘reduction’ due to their income as part of their Working Tax Credit elements i.e. £0.00 will be recorded).

Or

Child Tax Credit, provided they are not entitled to Working Tax Credit: - and have an annual income, as assessed by the Inland Revenue, which does not exceed £16,190 You will need to provide your original Child Tax Credit statement (dated within the last six months) showing receipt of Child Tax Credit only and income of less than £16,190

Or

Guaranteed element of state pension credit: - you will need to provide your original letter confirming the Guarantee Element of State Pension Credit

Or

Universal Credit: - you will need to provide your original letter, dated within the last six weeks, confirming your award

It should be noted that if your child is provided with free transport due to the benefits that you receive, should you no longer receive those benefits then the transport will be reassessed and transport will only be provided until the end of the school year. **Northamptonshire Highways will check your eligibility with the relevant benefit providers. You must ensure that you notify us of any changes that may affect your claim.**

When the form is complete please email it to transportapplications@kierwsp.co.uk

Alternatively, you may post your completed application form to: -

Northamptonshire Highways
Mainstream Transport
Floor 4, Riverside House
Riverside Way
Bedford Road
Northampton
NN1 5NX

Should your child lose or damage their bus pass there is a replacement charge of £15.00 or £25.00 (subject to change by Stagecoach) depending on the type of pass issued.

NB. PLEASE NOTE THAT AN ACKNOWLEDGEMENT WILL NOT BE SENT UNLESS REQUESTED WHEN SUBMITTING THIS APPLICATION FORM