



# Guilsborough Academy

Guilsborough Multi Academy Trust

Learning Without Limits

5<sup>TH</sup> September 2017

NNL

Dear Parent/Carer

Guilsborough Academy Sixth Form Team would like to welcome back both parents and students to the 2017-18 academic year. We are excited about the year ahead and hope to develop further the vital partnership between Sixth Form and home.

Firstly, I would like to take this opportunity to introduce the Sixth Form Team not in the least because there have been a few changes from last year but, in addition, so that you are informed fully. I am the Head of Sixth Form and will be strategically responsible for the students in both Year 12 and 13. Mr Mills has been appointed Second in Sixth Form with oversight of year 12 and Mrs Ponting, a vital support and first point of contact for students and parents, is our sixth form learning supervisor and administrator.

In addition, we have a team of eight specialist tutors who will help support your son/daughter throughout their time in the sixth form. Our tutors will help, inform and guide our students about a wide range of options, post 18. This is the third year that the sixth form has decided to not have vertical tutor groups. Our reasoning for this is to ensure that both our PSHE programme as well as our advice, support and guidance is tailored, further, to the needs of each year group. It is also important to mention that Mr Ditchburn will continue to take on a lead tutor role in Year 13 and will oversee higher education and employability options. The Year 12 tutors are Mrs Dean, Miss Boyer, Mrs Allum and Mr Johnson. The Year 13 tutors are Mr Ditchburn, Mrs Tingley, Mrs Lauder, Mrs Pugh and Mr Bird. We are confident that this is a strong team that will help guide your child every step of the way in their post-16 career.

On the 21<sup>st</sup> of September 5-7pm, there will be a meet and greet tutor evening which all parents of Sixth Form students, both year 12 and 13, will be invited to. This is an opportunity to meet your son or daughter's tutor, set up this vital point of contact as well as ask them any questions that you may have. It is important that all tutors are the first point of contact if you have any concerns or queries and therefore can ensure that any points are followed up swiftly and thoroughly. All tutors will ensure that, if there are any concerns, parents are kept up to date in regards to the progress of your child.

In order for students to be successful in their post-16 studies, they are required to complete a minimum of 5 additional hours, per subject, per week on top of their lessons. In order to support students complete this, we include on their timetables supervised study sessions which will be spent in the *silent study room* under supervision by our sixth form learning supervisor Mrs Ponting. Mrs Ponting is also there to help support students if required. Students will also have *independent study sessions* which do not have to be completed inside the silent study room and students now have an additional space in the foyer where they can sit, discuss and read newspapers if they wish as well as focus on any aspect of their subject specific learning.

Please see a year overview of key dates for your son/daughter.

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**Key Sixth Form Dates 2017-18:**

<b>Year 12</b>	<b>Year 13</b>
15 <sup>th</sup> September Team Building Grafham Water Trip	30 <sup>th</sup> September 2017 Internal UCAS Oxbridge and Medics deadline
21 <sup>st</sup> September 2017 Tutor Meet and Greet Evening 17:00-19:00 (Settling in/Futures Questions)	
	20 <sup>th</sup> November 2017 Pre Public Examinations
	15 <sup>th</sup> December 2017 Internal UCAS deadline
18 <sup>th</sup> of January 2018 Sixth Form Parent's Evening 17:00-19:00	
9 <sup>th</sup> March 2018 Apprenticeship and Higher Education Fair King Power Stadium Leicester	
15 <sup>th</sup> May 2018 Exams Start	
28/29 <sup>th</sup> June 2018 UCAS Convention at Bedford University	
29 <sup>th</sup> June 2018 Sixth Form Ball for both Year 12 and Year 13 – 7:00-11:30pm	
July Year 12 Pre Public Examinations	
13 <sup>th</sup> July 2018 Hunstanton Trip	
16 <sup>th</sup> July 2018 Year 12 Work Experience Week	
<b>GCE Results Day: 16<sup>th</sup> August 2018</b>	

We are very much looking forward to the new academic year.

If you have any further questions then please do not hesitate in contacting your daughter or son's tutor, in the first instance.

Yours sincerely



Miss B Nunley  
Head of Sixth Form