



SWN/JNS

January 2018

Dear Parents/Carers

We would like to explain to all our parents, the management of the front forecourt of the school, to ensure that students are safe and that parents picking up their children after school do so in a smooth and relaxed manner.

Please take a moment to read the guidance below:

- Parents collecting children by car should arrive after 3.30pm and not before 3.15pm as this will give the service bus and taxis a chance to arrive and exit without blocking the main road. Parents are asked not to park on the front forecourt at all during these times.
- Please try not to park on the West Haddon Road as this will make the exit of the school buses hazardous and very slow.
- The service bus parks by the exit of the one-way system (in an existing bus bay) so that children will not be moving across the one-way system and also to prevent the bus from blocking the free flowing one-way system.
- Taxis only are asked to park in the pickup zone between 3.15pm and 3.30pm, parallel to the school building and not perpendicular – therefore not blocking the free flowing one-way system.
- In addition, parents are asked not to park on the yellow zig zag lines at the front of the school on the West Haddon Road at any time. PCSO Taylor has asked the school to notify parents that are breaking the Highway Code and random police visits will occur during the year.

We continue to review this system and should you have any comments for improvement please contact the school in writing.

Many thanks for your support and patience. We are always looking for ways to improve student safety at school.

Yours faithfully

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Assistant Principal

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