



Guilsborough Academy Sixth Form Bursary application form

Please ensure that you have read the School's 16 – 19 Bursary Scheme guidance notes before completing this form. This is the only form you are required to complete for bursary applications. Requests, for Discretionary Individual Payments, will need to submit this form with a first claim to establish eligibility which can be submitted at any point throughout the year.

Important

- Your application will not be considered if you do not answer all the appropriate sections and attach relevant documents
- Please answer all the questions clearly and by ticking the appropriate boxes
- Return your completed application form along with the required documentary evidence to the Sixth Form Learning supervisor.

Please indicate which type of bursary you are applying for:

VULNERABLE BURSARY	<input type="checkbox"/>
DISCRETIONARY BURSARY	<input type="checkbox"/>
DISCRETIONARY INDIVIDUAL PAYMENT	<input type="checkbox"/>

Section 1 PERSONAL DETAILS		
Surname:	Forename:	
Date of Birth:	Age at 31/8/2016:	Sex: Male / Female
Telephone Number:	Email address:	
Ethnic origin (CRE categories): White/Irish/Black-African/Black-Caribbean/Black-Other/Indian/Pakistani/Chinese/Bangladeshi/Other (please specify) <i>This information is used solely to monitor the balance across the full range of ethnic origins</i>		
Previous school (if applicable):		
Address:		
How long have you been resident in the UK?		

AS/2/ BTEC Level subjects or course of study:

- 1.
- 2.
- 3.
- 4.
- 5.

Section 2 BACKGROUND

Are you a person in care?	Yes*	No
Are you a Young Parent?	Yes*	No
Are you a young person in receipt of Income Support?	Yes*	No
Are you a disabled young person in receipt of Employment and Support Allowance who is also in receipt of Disability Living Allowance?	Yes*	No

*If you have answered YES to any of the above questions, please attach recent documentary evidence of this with your application form.

Section 3 HOUSEHOLD INCOME

What is your total annual household income? (e.g. Earned income, maintenance payments etc.)	Amount:	
Please supply evidence of your household income by way of a recent P60, Receipt of Benefit Notification, or Self Employed Income Notification		
Are you eligible to receive free school meals?	Yes*	No

*If you have answered YES to any of the above questions, please attach recent documentary evidence of this with your application form

Section 4: EDUCATIONAL NEEDS

Please tick the education needs that are applicable to you, together with the annual cost. Please whether this costs is actual or estimated

NEED	TICK (If applicable)	Actual (Cost £pa)	Estimated (Cost £pa)
Books (including revision books and aids)			
Lab coat and goggles			
Art Materials			
Sports equipment			
Other course related equipment, please specify:			
Examination fees and resit fees			
UCAS fees			

Train travel to university Open Days			
Criminal Record Bureau (CRB) Checks			
Sports activities related to course of study			
Public transport costs to school			
Subscriptions for course related publications			
Other costs involved in the contribution of your education, please give details: Please attach a supporting document.		Actual (Cost £pa)	Estimated (Cost £pa)

Section 5 DISCRETIONARY INDIVIDUAL PAYMENT

If there is an individual payment that you wish to be considered, please detail it below. This could include information to do with a particular set of circumstances which is currently causing financial hardship at home.

Please attach a supporting statement.

Details of what the individual payment will be used for:	Actual (Cost £pa)	Estimated (Cost £pa)

Section 6 OTHER RELEVANT INFORMATION

If there is any other information which you would like us to consider when assessing your claim, please detail it below. This could include information to do with a particular set of circumstances which is currently causing financial hardship at home.

Please attach a supporting statement.

Section 7 STUDENT BANK ACCOUNT DETAILS

Account Holder's Name	
Bank Name	
Sort Code	
Account Number	

Section 8 DECLARATION

I confirm that all information provided on this form is accurate and true. I will notify the School immediately of any change in my or my household's circumstances. I understand that the Bursary and Discretionary Bursary is payable provided that certain conditions regarding my attendance, behaviour and effort at School are met, as detailed in the Sixth Form Student

Charter. I understand that, if I knowingly gave information which is discovered to be false, or failed to notify the School of a change in my or my household's circumstances, the School will seek to recover from me any monies to which I am not entitled.

Student signature:

Date:

Parent signature:

Date:

Section 9 DATA PROTECTION and CONFIDENTIALITY

All information and supporting documentation supplied by you with this application will be used for the sole purpose of assessing your application for financial help. Your application and some related information, including the outcome of your application, will be held and maintained in accordance with Data Protection Legislation. The data will not be passed to any other third party without your consent, except when the School is required to do so by law. Applications are only seen by the Sixth Form Remission Panel and School Finance colleagues.

If you have any questions, please email sixthformbursary@guilborough.northants.sch.uk

**PLEASE HAND THIS FORM, TOGETHER WITH ALL DOCUMENTATION REQUIRED, TO
THE SIXTH FORM LEARNING SUPERVISOR**